

**PLUM BOROUGH SCHOOL DISTRICT
900 ELICKER ROAD
PLUM, PA 15239**

**MINUTES
REGULAR VOTING MEETING**

**November 26, 2013
OBLOCK JUNIOR HIGH SCHOOL - AUDITORIUM
7:00PM**

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

Plum Borough Board of School Directors held their Regular Voting Meeting on Tuesday, November 26, 2013 at 7:00PM in the Auditorium at Oblock Junior High School in Allegheny County at 440 Presque Isle Drive Plum, PA 15239

Call to Order/Pledge of Allegiance

Mr. Colella called the meeting to order at 7:01PM and led the group in the Pledge of Allegiance.

Roll Call

Mrs. Vento took roll.

Present: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

Absent: Drake

Solicitor: Present, Mr. Lee Price

Executive Session

The Board met in Executive Session on November 12th, November 19th and this evening, November 26th to discuss matters of personnel and negotiations.

Approval of Minutes

Recommend approval of the following Meeting Minutes: October 29th Regular Board Meeting; November 12th Special Voting Meeting, November 12th Transportation, Education, Policy and Facilities Committees; and the November 19th Finance Committee.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Citizens' Comments on Agenda Items

Citizens' Comments on Non-Agenda Items

1. Dave Derry, Plum graduate Class of 1978, spoke regarding fundraising for the Jeff Boynton Scholarship Fund.

Agenda

Facilities Committee - Mr. Shane McMasters, Chair

Recommend approval of the following Use of Facilities Applications:

ORGANIZATION	DATE OF USE	SCHOOL AND AREA
1. PHS Music Boosters	December 14, 2013	Sr. High – Chorus Room
2. Girl Scouts of Plum Council	April 4, 2014	Oblock Jr. High – Auditorium
3. Center PTA	March 27, 2014	Center – Cafeteria and Hallways
4. Center PTA	March 26, 27, and 28, 2014	Center – Gym
5. Center PTA	May 28,29, and 30, 2014	Center – Gym
6. Center PTA	May 7, 2014	Center – Cafeteria
7. 6 th Grade Trip Committee	December 13, 2013	Regency Park – Cafeteria

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval of the Girl Scouts' Use of Facilities Application for the Oblock Auditorium on Friday, April 4, 2014, with a one-time waiver of Policy 707.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to award Center Elementary School AC/Chiller design to L. R. Kimball in the amount of \$28,000, as presented.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to award the PHS baseball fence/6' Windscreen to Allegheny Fence for \$38,640.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to award Center Elementary School Computer Lab redesign to L. R. Kimball in the amount of \$5,900, as presented.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to pay the GOB Invoices, as presented.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to contract with Mr. Richard S. Maddock for Snow Plowing/Removal Services at an hourly rate of \$18.00, as needed for the 2013-2014 school year.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to submit PlanCon Part G – Project Accounting Based on Bids, for the new Holiday Park Elementary School, as presented.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

The Facilities Committee met on November 12, 2013. Mr. McMasters made this report. The next meeting is scheduled for Tuesday, December 10, 2013 immediately following the Policy Committee Meeting in the PHS Board Room.

Personnel Committee - Mr. Sal Colella, Chair

Recommend approval to hire Donna Hampshire, School Bus Aide, effective November 27, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval of the following Bus Driver retirements:

a. Janice Patterson, effective December 31, 2013

b. Sandra Cornuet, effective June 13, 2014

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to hire Nick Carlisano, Bus Driver, effective November 27, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to hire Janice Patterson, Substitute Bus Driver, effective January 2, 2014.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval of an unpaid leave, in accordance with the Family Medical Leave Act (FMLA), for Sylvia Bucci, retroactive to November 1 through November 15, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval of an unpaid Leave of Absence for Cheryl Hrovat, Custodian at Plum High School, up to 90 days, retroactive to November 7, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval of an unpaid Leave of Absence for Julie A Mast-Tessmer, Bus Driver, retroactive to November 20, 2013 for the remainder of the 2013-14 school year.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to hire Jane Boyle as an Elementary Music Teacher, Bachelors, Step 2, prorated salary of \$48,500, effective November 27, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to hire Dana Golembiewski, Substitute Speech Teacher, at the current substitute rate, with an effective date to be determined by the Superintendent.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to accept the three year agreement with Michael Brewer, Director of Administrative Services, for a term beginning July 1, 2014 and ending June 30, 2017, as attached.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend ratifying the Collective Bargaining Agreement between Plum Borough School District and Service Personnel and Employees of the Dairy Industry, Teamsters Local Union No. 205 for a three year term commencing July 1, 2013, as presented.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Education Committee - Mr. Joe Tommarello, Chair

Recommend approval to trade the unusable and obsolete band equipment with Volkwein's Music, per Policy 706.1, as presented.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to revise the dates of the overnight field trip for the NHS trip to Orlando, Florida to January 17-21, 2014.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval of the following overnight conference request:

Attendee(s)	Conference/ Location	Date(s)
Mrs. Hartley, Mrs. Karkowsky, Mrs. Pivrotto, Mrs. Tysarczyk	PA Educational Expo/Conference Hershey, PA	February 9-12, 2014

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval of the 2014-15 school calendar, as presented.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval of the Google Apps for Education Agreement, as presented.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to accept the following Grants/Donations:

Recipient	Donor	Amount
Oblock Junior High	Alcoa	\$15,000
Holiday Park	PPG/Pgh Zoo-Aquarium /Carnegie Science Center	\$1,000

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

The Education Committee met on November 12, 2013. Mr. Tommarello made this report. The next meeting is scheduled for Tuesday, December 10, 2013, at 6:00PM in the PHS Board Room.

Finance Committee - Mr. Kevin Dowdell, Chair

Recommend approval of the Treasurer's Report and bill payments for October 2013, as presented.

Motion by: Dowdell, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Delinquent Real Estate Taxes and Fees collected by Andrews and Price for October 2013.

Prior Year Delinquent Taxes	\$56,021.74
Per Capita Taxes	286.00
Miscellaneous Fees Recovered	<u>359.77</u>
Total Amount Collected	\$56,667.51

Recommend approval to accept the October Budget Transfers, as presented.

Motion by: Dowdell, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to renew the Resolution to participate in the AIU Joint Purchasing Board with Michael Brewer as the Regular Member and Eugene Marraccini as the Alternate Member.

Motion by: Dowdell, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend certifying the Sterling Act Tax credit of \$38.90, as presented.

Motion by: Dowdell, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Administration recommends approval to appoint TSA Consulting Group, Inc. as its 403(b) plan Plan Consultant, effective January 1, 2014. There is no cost to the District for this service.

Motion by: Dowdell, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

The Finance Committee met on November 19, 2013. Mr. Dowdell made this report. The next meeting is scheduled for Tuesday, December 10, 2013, immediately following the Facilities Committee in the PHS Board Room.

Policy Committee - Mr. Rich Zucco, Chair

Recommend approval to accept the following policies, as presented:

Policy Number and Name
1. Policy No. 351.1 – Pre-employment Drug Screening
2. Policy No. 205 – Post Graduate Students
3. Policy No. 206 – Assignment within District
4. Policy No. 208 – Withdrawal from School

Motion by: Zucco, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

The Policy Committee met on November 12, 2013. Mr. Zucco made this report.

Transportation Committee - Mr. Tom McGough, Chair

Recommend approval to contract with US Computing for routing software in the amount of \$49,650, as presented.

Motion by: Dowdell, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to solicit proposals for two-way UHF/VHF communications for buildings and buses.

Motion by: McGough, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

The Transportation Committee met on November 12, 2013. No report this month.

Athletic Committee - Mr. John St. Leger, Chair

Amend the Board motion to reflect accepting Chris Davis as a Volunteer Assistant Rifle Coach.

Motion by: St. Leger, Second by: McGough

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Recommend approval to hire Robert L. Davis as Assistant Rifle Coach at a stipend of \$909 effective immediately.

Motion by: St. Leger, Second by: McGough

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Food Service and Nutrition Committee - Mrs. Loretta White, Chair

The Food Service and Nutrition Committee did not meet this month.

Intergovernmental Committee - Mr. John St. Leger, Chair

The Intergovernmental Committee will meet on December 11, 2013 at 6:00PM in the PHS Board Room.

Forbes Road Career and Technology Center - Mr. John St. Leger, Representative

No report this month.

Eastern Area Schools - Mrs. Loretta White, Representative

No report this month.

Legislative Policy Council - Mr. Sal Colella, Representative

No report this month.

Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member

Mr. McGough made this report.

President's Report - Mr. Andrew Drake

Mr. Colella will make this report.

Superintendent's Report - Dr. Timothy S. Glasspool

Recommend approval to accept the Superintendent's Report, as submitted.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake

Announcements

The regular December Board Meeting is scheduled for Tuesday, December 17, 2013 at 7:00 PM in the Oblock Junior High School Auditorium.

Adjournment

Motion to adjourn at 7:34PM.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Drake